

Town of Lake View, Alabama

22575 Central Park Drive
Lake View, AL 35111
205.477.1999 (phone)
205.477.6534 (fax)

Public Records Request

Name _____

Address _____

Telephone _____

	Record Requested (Be Specific as Possible)
1	
2	
3	
	Reason for Request
1	
2	
3	

The following rate schedule shall apply:

General copies (Ordinances, Resolutions, Minutes, Etc.)	\$0.50/page
Certification of copies provided will be an additional	\$2.00/page
Copies made for the general public from their original	\$0.25/page
Fax Copies	\$1.50/page
Municipal Court records	\$1.50/page
Certification of records	\$2.00/page
Police reports	\$10.00each

The first (1) hour of the Town staff time responding to a request is free and additional time thereafter spent copying, researching or preparing documents for review or copying will be at a rate of fifteen dollars (\$15.00) per hour or portion thereof.

SIGNATURE _____ DATE _____